

Formal Policy updated 2017

_____ ITEM REQUIREMENTS: All formal wear must be clean and free of odors, stain and tears. Beading must in good conditions as well as zippers in working order. Items should be no older than 2-3 years.

_____ PICK UP: These items must be left on the sales floor for 1 year. If you choose to pick up items before the year is up you will incur a \$10.00 fee PER ITEM for early pick up. You should make sure you call the store 48 hours in advance of wanting to pick up items. Once requested for pick up these items should be picked up promptly. Failure to pick up on the date arranged for may result in your item being donated. We will not hold items once they are pulled for an extended amount of time. **Items not picked up after a year become store property.*

_____ CONSIGNMENT EARNINGS & PRICING: Pricing is determined by the staff. Generally items are priced $\frac{1}{4}$ to $\frac{1}{2}$ of the original retail price. However, alterations, loose beading, sizes, etc will affect what the price is set at. We cannot guarantee if your items will sell or for what they will sell for. We reserve the right to take markdowns at our discretion. The consignor will receive 40% of the final selling price.

_____ CONSIGNOR PAYMENT: Consignor may choose to receive payment by check or store credit. If you choose a check your account must be at least \$20.00 or no items left in your account. Requests for a check should be made by the 15th of the month as we only issue checks once a month. If you choose store credit you can use your balance at any time in the store for purchases. **Any money not claimed by the end of the year consignment period on these items will become store property. It is YOUR responsibility to check your account.*

_____ LIABILITY: While every reasonable effort will be made to safeguard your items we assume no liability for loss, damage to, or destruction of any consigned item fire, theft, accident, or any other cause that may occur from the public handling the items. You are leaving items at your own risk.

_____ STEAMING: If your items require steaming before they can be placed on the floor your account will be debited for this service. Minimum steaming fee is \$10 for formals and \$20 for wedding gowns. When staff has checked over your items they will let you know if you will incur a steaming fee or not.

By signing this you have read and understand the formal policies.

X _____ Date _____