

## General Store Policies

\_\_\_\_\_ Consignment period is a guaranteed 60 days but some items may be kept longer if the size or style is in demand at the discretion of the store. \*After 90 days all unsold items become the property of the store and may be pulled and donated at the discretion of the store to various organizations of our choosing.

\_\_\_\_\_ Items are accepted Tuesday through Saturday 9:30 am to 4:30 pm. This is also the times you can check on your account balance. \*Our computers shut down at 4:30 pm daily so we can update our website.

\_\_\_\_\_ Items are priced by the staff according to the current market value of an item based on the size, style and condition. To encourage sales, expect reductions on items 25% after 30 days then 50% off after 60 days. \*Other markdowns may be taken at our discretion

. \_\_\_\_\_ Consignors receive 40% of the selling price. You can use your balance as store credit at any time. If you wish to receive a check you must have a balance of \$20 or more -or- no items left on the sales floor. Check requests need to be put in by 4:30 pm on the 15th. \*Checks will be ready for pick up after 12 pm on the 16th or can be mailed for a fee of \$2.00 (deducted from the balance)

\_\_\_\_\_ Items are processed in the order they are brought in. Once items are processed you will be called to pick up any items we cannot use. If you fail to pick up your items we cannot use then your account will be charged a disposal fee. \* It is your responsibility to call the store and speak with an associate if you cannot make it in within 2 days to pick up items once called.

\_\_\_\_\_ Items that require steaming to remove wrinkles will incur a steaming fee that will be deducted from your account. To avoid this charge please make sure all items are wrinkle free prior to bringing them in.

\_\_\_\_\_ It is your responsibility to check on your account and see if you have money. If your account goes inactive all money in the account becomes the property of the store. \*Inactive status is reached when there are no items on the floor and you haven't had any activity such as bringing in items for a 6 month period.

Make sure all items you bring in are free of any pet hair, body or smoke odors and are less than 3 years old. We do NOT accept items in trash bags or cardboard boxes. Clothing should be on hangers or folded neatly in plastic totes, 18 gal or less, weighing less than 15 lbs with a lid closed securely. You will receive your totes back once items are processed. You should have a minimum of 20 items to open the account initially. Many factors contribute to the selection of items we keep, including current stock levels, rack appeal and condition. Our goal is to accept items that will make us both money and encourage shoppers to come back for more. Do not be offended if we do not accept all your items.