

Consignment Payout Policies (2020 update)

Consignors can use their store balance as store credit at any time.

If you wish to request a payout you will need to do so by the 15th of each month by 4:30 pm. You must have at least \$20 in your account in order to receive a payout. We are offering the following options on payouts:

1. Pick up a check in the store. Checks will be ready after 12 pm on the 16th. This is FREE. You have 30 days to pick up checks before they are destroyed and money will be put back in your account (minus a \$1.00 re-issue fee).
2. Have a check mailed. We use a mailing service and once they receive the request from us they will process it. It can take 7-10 days to receive your check. It takes them 3-5 business days to process it before it is mailed. There is a **\$2.00 fee** for this service that will be deducted from your balance. They put tracking on each check they mail for us.
3. Request your payout to be sent via PayPal. You will need to provide us with your PayPal address. Requests for payment via PayPal will be processed on the 17th of the month.

Please fill out the following information and sign that you acknowledge you understand the payout policies.

X _____

Print Full Name/Account Number _____

Mailing Address _____

City _____ State _____ Zip Code _____

Email Address _____

Today's Date _____